



**US Navy
PEO Digital**

**Orchestrated Repository for Enterprise
Shared User Guide**

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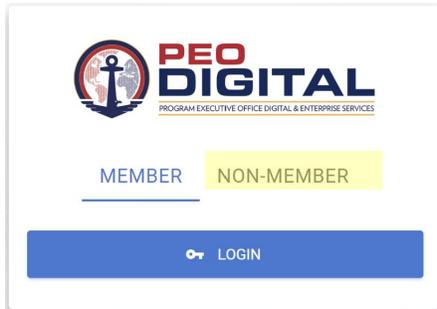
Logging In

Go to the ORE URL, <https://ore.azure.e3labs.net/>

You will then be presented with the ORE login screen.

To log in, you will need your username and password. Your username is your email address, and the ORE administrator will provide password. If you do not remember your password, please contact your ORE administrator to reset.

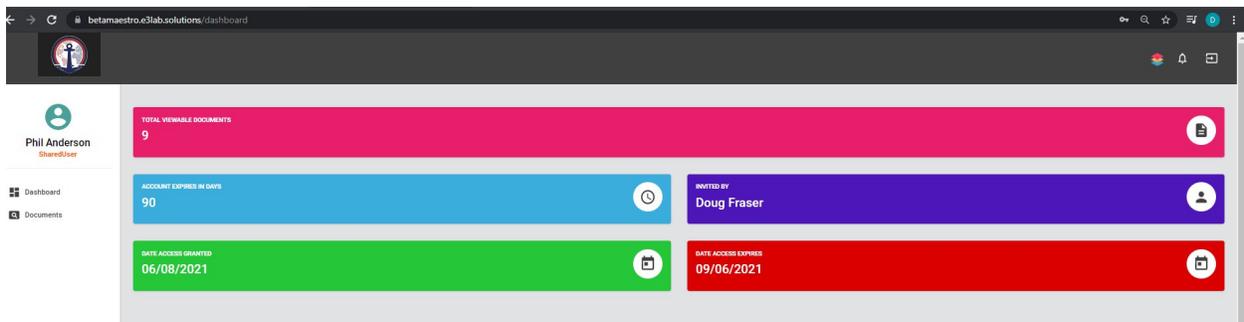
Ensure that the “non-member” tab is clicked before providing logon information.



Provide email address and password and click “login”

Home Screen (Dashboard)

Upon successful log on, the shared user will be transported to the Dashboard.

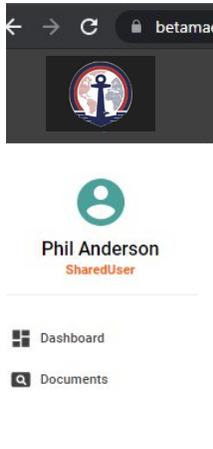


The shared user dashboard displays the key information available, including:

- total viewable documents
- ORE user who invited the shared user
- Account expiration.
- Access granted and expiration dates

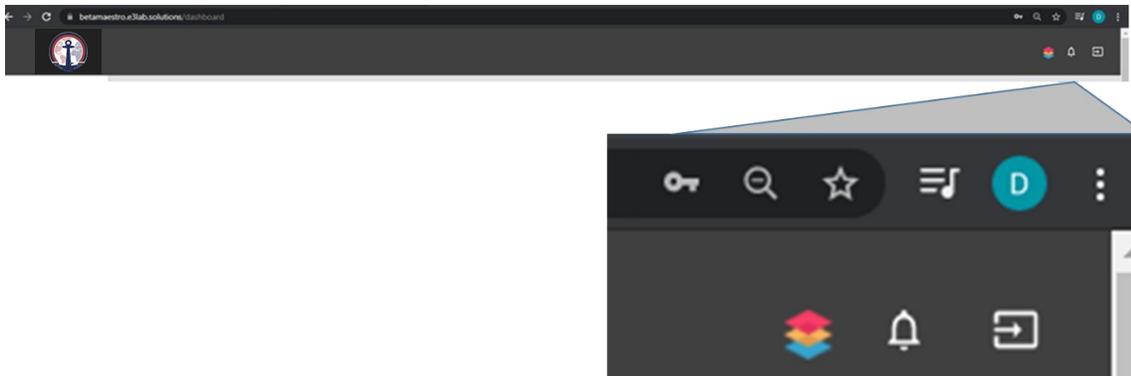
Side Menu

The Side menu offers all of the main pages available to the user. As a shared user, the Dashboard and the Document list are the only options.



Top Menu

The top menu has options for “integrated applications” gateway, notifications, and signing out



Notifications



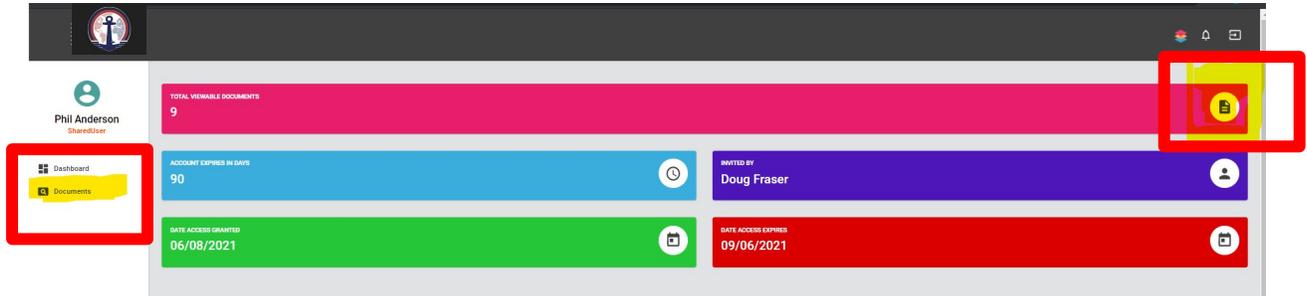
Integrated Applications Gateway



Sign out

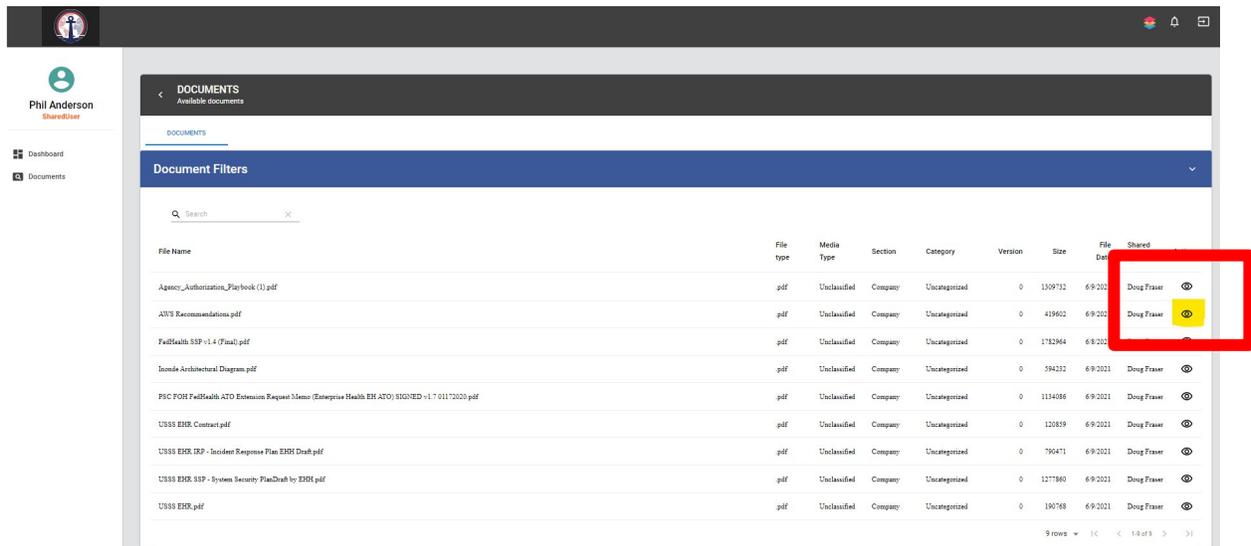
Reading Documents

In order to read all documentation shared with the user, first click on the “documents” tab on the left menu or on the far right  icon in the “Total Viewable Documents” bar

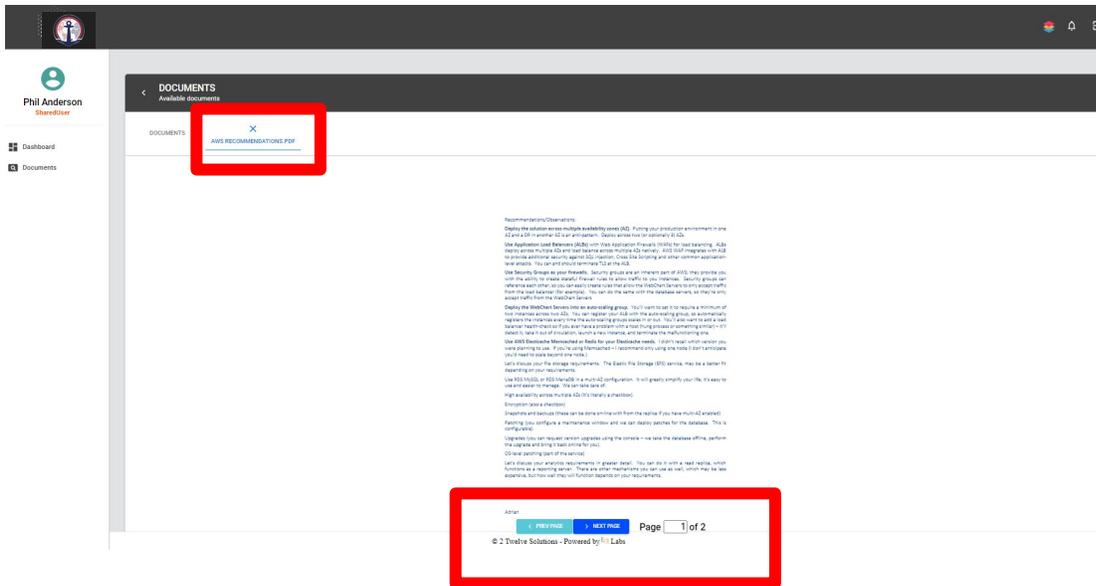


Once clicked, the documents page listing the documents will appear.

To view specific document, click on the  icon to the left of the document. For example, to read “AWS Recommendations,” click on the highlighted icon below.



This will launch the document reader view.



To move to the previous or next page, click on the highlighted tabs at the bottom of the viewer page.

To go back to previous document list, click on the “X” highlighted in the upper left box in the graphic above, or click on the options in the left menu.

Signing Out

Remember to sign out at the end of every session

